



Head Teacher. Neil Reilly
Trust Executive Deputies. Nick File
Trevor Goakes

Person Specification

JOB TITLE: Catering Assistant **LINE MANAGER:** School Caterer/Office Manager
SCALE: Grade 3, SCP Pt 2 **COMPLETED BY:** S Bottomley, Office Manager
DATE: 10/11/22

ATTRIBUTES	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
KNOWLEDGE	<ul style="list-style-type: none"> Knowledge of catering practices 	<ul style="list-style-type: none"> Awareness of the government's nutritional standards for schools Knowledge of special dietary requirements
SKILLS & ABILITIES	<ul style="list-style-type: none"> Good organisational skills Strong interpersonal skills Ability to work as part of a team Ability to organise and manage own work schedule To be able to work under pressure 	<ul style="list-style-type: none"> Production of recipes
EXPERIENCE	<ul style="list-style-type: none"> Working in teams Working in a catering facility 	<ul style="list-style-type: none"> Experience related to working with children
QUALIFICATIONS		<ul style="list-style-type: none"> NVQ in Food/catering Level 2 hygiene Certificate
PERSONAL	<ul style="list-style-type: none"> Highly motivated and enthusiastic The ability to converse at ease with members of the public and provide advice and information in accurate spoken English is essential for the post Willingness to undertake relevant training. High Professional standards 	
EQUALITY	Candidates must demonstrate understanding of, acceptance and commitment to the principles underlying equal opportunities.	

Nene Valley Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will need to undertake an enhanced criminal record check via the Disclosure and Barring Service (DBS)