

Minutes of the Annual General Meeting of Members, Thursday 16

July 2020

(Zoom meeting ID: 925 5553 8865)

Members	Christine Moss Andrew Goode
Trustees	Stuart Mansell, Chief Executive Officer, Headteacher - Nene Valley Primary School Mary Foreman, Chair of Trustees Marissa Clausen David Perkins Ian Ramshaw
Present	Simon Eardley Headteacher - Orton Wistow Primary School Jacki Mitchell, Headteacher – Woodston Primary School Jan Neish, Governance & Compliance Manager (GCM)– clerk

1	<p>WELCOME, OPENING REMARKS AND APOLOGIES FOR ABSENCE</p> <p>18:15 The Governance & Compliance Manager welcomed everyone to the meeting and delivered apologies from Julie Fisher.</p>
2	<p>TO CONFIRM THE MEETING IS QUORATE AND MEMBERS TO ELECT A CHAIR FOR THIS MEETING</p> <p>The Governance & Compliance Manager confirmed the meeting is quorate. Christine Moss elected as Chair for this meeting.</p>
3	<p>DECLARATION OF INTERESTS</p> <p>None declared.</p>
4	<p>MEMBERS TO RECEIVE THE ANNUAL REPORT AND ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2019</p> <p>4.1 The Annual Report and Accounts were circulated with the agenda. Members felt these were positive and had no questions for the Trust arising from them.</p> <p>4.2 The CEO advised that feedback from the auditors had been very positive, especially around how quickly systems had been embedded and the low number of areas needing some remedial action.</p>
5	<p>MEMBERS TO CONSIDER A PROPOSAL TO RE-APPOINT BALDWINS AUDIT SERVICES AS THE TRUST'S AUDITORS</p> <p>Members approved the re-appointment of Baldwins as auditors to the Trust.</p>
6	<p>TRUSTEES' REPORT TO MEMBERS</p> <p>6.1 The report was circulated with the agenda.</p> <p>6.2 Centralisation of some Trust functions has been a big step forward and has been accomplished sooner than originally anticipated.</p>

	<p>6.3 The CEO referred to the particular challenges this year due to Covid-19 lockdown and stated that although there are financial implications for 2019/20 end of year position, these are neither severe or unmanageable.</p> <p>6.4 Lockdown has also dictated putting the Trust's expansion plans on hold.</p> <p>6.5 Members questioned if the Trust will be able to access the additional funding for schools to cover Covid-related extra costs. The CEO advised that this additional funding is targeted at schools in a weak financial position and the Trust's reserves mean it is unlikely to receive extra funds unless the rules change.</p>
7	<p>TO RECEIVE JOB DESCRIPTIONS FOR MEMBERS</p> <p>Members received the proposed job description for Members.</p>
8	<p>ANY OTHER BUSINESS</p> <p>The Governance & Compliance Manager asked if Members were satisfied with the level of information received from the Trust. Members confirmed they are confident they have adequate information to discharge their duties.</p>
9	<p>CLOSING REMARKS</p> <p>The Chair noted the difficult circumstances for schools during lockdown and commended the Trust, leadership and staff for their resilience and dedication.</p> <p>18:30 the Chair closed the meeting.</p>

These minutes are an agreed draft until approved at a subsequent meeting of the Members.

Agreed as an accurate record:

Chair

Date