

Opportunity, Work together, Nurture

MINUTES OF THE ANNUAL GENERAL MEETING OF OWN TRUST HELD SATURDAY 28 JANUARY 2023

Members present in person: Cathy Brown, Maxine Ward
Members present by proxy: Christine Moss, Julie Fisher
Trust Board members present: Mary Foreman, Chair; Stuart Mansell, CEO; David Perkins, Vice-Chair and Chair of Audit & Risk Committee; Ian Ramshaw, Chair of Finance & HR Committee; Mark Woods, Chair of Quality of Education Committee; Marissa Clausen
Clerk to meeting: Jan Neish, Governance & Compliance Manager
Also present, Heads and Local Governance Committee representatives from Nene Valley Primary School, Woodston Primary School, Orton Wistow Primary School; Sally Williams (trustee candidate); Sarah Levy, Education Consultant.

(MEMBER CHALLENGE MEMBER APPROVAL)

Meeting opened 10:40 following the first part of OWN Trust's Development Day.

1. GCM confirmed the meeting is quorate under the terms of the Trust's Articles of Association. Members agreed Cathy Brown as Chair for this meeting. Cathy welcomed everyone to the meeting and made introductions.
2. Members noted Christine Moss and Julie Fisher had submitted proxy forms and these were passed to the Chair.
3. Declarations of interest: none declared
4. Minutes of the previous Annual General Meeting

A handwritten signature in blue ink, appearing to be 'M. Neish', written over a horizontal line.

The resolution to approve the minutes of the AGM 26 March 2022 as a true and accurate record was approved unanimously. The Chair signed a copy of the minutes.

5. Annual Report and Accounts

The resolution to receive the annual report and accounts for the period ended 31 August 2022 was approved unanimously.

6. Appointment of auditors

Members accepted the recommendation of the Trust Board (section 5, Trustees Report to Members) and the resolution to re-appoint Azets as the Trust's auditors and authorise the Trust Board to set their remuneration was approved unanimously.

7. Appointment of trustees to OWN Trust

7.1 Members considered resolutions to re-appoint the following for a period of four years, with effect from 01 March 2023:

- a) Clausen, Marissa: approved unanimously
- b) Foreman, Mary: approved unanimously
- c) Perkins, David: approved unanimously
- d) Ramshaw, Ian: approved unanimously
- e) Westwood, Sarah: approved unanimously
- f) Woods, Mark: approved unanimously

Members asked the Trust to consider if a maximum should be put on the number of terms a trustee may serve.

7.2 Members unanimously approved the resolution to appoint Sally Williams to the Board of OWN Trust with effect from 01 February 2023 for a period of four years.

8. Trustees' Report to Members incorporating External Review of Governance Autumn 2022

8.1 Members congratulated the Trust Board on the favourable judgement of the External Review of Governance and the speed of progress made in response.



8.2 Q: Did the ERG hold any surprises? A: The Chair of the Trust Board responded that the ERG did not highlight anything the board and central team were unaware of. Because of this we have been able to make rapid progress against the action plan eg we were already preparing to introduce a Quality of Education Committee from September 2022. Covid hampered our ability to take things forward but we are now gaining ground. The Chair of the Trust Board referred to the work of the senior leadership team that was part of the presentations earlier.

8.3 Q: Does the action plan cover any areas not highlighted in the ERG? A: No, other developments are incorporated into our five-year strategy. Growth remains the core challenge, especially given central government's withdrawal from the provisions of the white paper.

8.4 Members noted and applauded the trust's partnership work with several maintained local schools.

9. Any other business and/or members' resolutions: none.

10. Closing remarks: Members thanked the trust for its comprehensive reports and for inclusion in the Development Day.

Meeting ended 11:10 followed by the second part of OWN Trust's Development Day.



